



BRANDON SCHOOL DIVISION

June 8, 2016

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, JUNE 13, 2016
7:00 P.M.

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

1.03 Adoption of Minutes of Previous Meetings

- a) Regular Board Meeting, May 24, 2016.
Adopt.
- b) Special Board Meeting, May 25, 2016
Adopt.

2.00 GOVERNANCE MATTERS:

2.01 Presentations for Information

Ms. Mallorie Patience, former Vincent Massey High School student, receiving recognition and an award for her submission of the winning entry in the Friends of Education Fund logo contest.

2.02 Reports of Committees

- | | |
|---|--------------|
| a) Education Committee Meeting | S. Bambridge |
| b) Finance Committee Meeting | K. Sumner |
| c) Brandon School Division Long Service Pin Recognition Evening | M. Sefton |
| d) Divisional Futures & Community Relations Committee Meeting | P. Bowslaugh |

2.03 Delegations and Petitions**2.04 Communications for Action**

- a) Mr. Rick Stallard, Principal, Waverly Park School, June 8, 2016, addressed to the Board of Trustees, requesting approval from the Board of Trustees to allow Waverly Park School and Administration to open the Time Capsule created and stored within the structure of the school 25 years ago. Mr. Stallard notes the date of celebration is scheduled for September 22, 2016 beginning with an assembly, followed by a come and go tea and the School's annual Open House. He adds that the Time Capsule will need to be opened prior to September 22, 2016 so that it can be presented and on display during the events taking place that day. The Board of Trustees is invited and welcomed to attend this joyous event. (Appendix 'A')

Refer Motions.

2.05 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA issues (last meeting of the month)

- From Report of Senior Administration

- a) School Reports:
 - NIL
- b) Learning Support Services Report:
 - NIL
- c) Items from Senior Administration Report:
 - NIL

2.06 Public Inquiries (max. 15 minutes)**2.07 Motions**

- 73/2016 That the 2016-2017 budgeted funds allocated for Contract Cleaning at Vincent Massey High School be reallocated to purchase equipment, supplies and to hire necessary CUPE employees for janitorial services at Vincent Massey High School.
- 74/2016 That the low Tender from Brandon Heating & Plumbing Ltd. for the Crocus Plains Kitchen Ventilation System Upgrade, as recommended by HSB Engineering Consultants Ltd., subject to the approval by the Public Schools Finance Board be

accepted and that the Consultants be authorized to forward the tender to the Public Schools Finance Board for approval.

- 75/2016 That according to the provisions of Policy 1009 – “Time Capsule”, approval be granted to Waverly Park School to open the Time Capsule created and stored within the structure of the school 25 years ago.

2.08 Bylaws

By-Law 4/2016

2nd Reading

That By-law 4/2016, being a by-law of the Board of Trustees of the Brandon School Division for the purpose of amending By-law 3/2014 to make a change under “Section III, 2.00 Governance Matters” by adding New Business after Section 2.05 Business Arising, be now read for the second time, having been first read on May 24, 2016.

2.05 Business Arising

- From Previous Delegations
- From Board Agenda
- MSBA Issues
- From Report of Senior Administration
- New Business

2.09 Giving of Notice

2.10 Inquiries

- Trustee Inquiries

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

3.02 Communications for Information

3.03 Announcements

- a) Policy Review Committee Meeting – 12:00 p.m., Thursday, June 16, 2016, Boardroom.
- b) Brandon School Division Retirement/Resignation Dinner, 6:00 p.m., Thursday, June 16, 2016, Victoria Inn.
- c) Personnel Committee Meeting – 10:00 a.m., Tuesday, June 21, 2016, Boardroom.
- d) Facilities & Transportation Committee Meeting – 11:30 a.m., Tuesday, June 21, 2016, Boardroom.
- e) Education Committee Meeting – 10:00 a.m., Thursday, June 23, 2016, Boardroom.
- f) Finance Committee Meeting – 9:30 a.m., Friday, June 24, 2016, Boardroom.
- g) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, June 27, 2016, Boardroom.

4.00 IN CAMERA DISCUSSION

4.01 Student Issues

- Reports
- Trustee Inquiries

4.02 Personnel Matters

- Reports
 - a) Confidential #1 – Personnel Report.
- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

4.04 Board Operations

- Reports
- Trustee Inquiries

5.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, MAY 24, 2016.

PRESENT:

Mr. M. Sefton, Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Kruck, Mr. J. Murray (arrived at 7:05 p.m.), Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent, Ms. E. Jamora, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

REGRETS:

Dr. L. Ross, Vice-Chairperson, Mr. G. Buri, Dr. D. M. Michaels, Superintendent/CEO.

The Chairperson called the meeting to order at 7:00 p.m. and welcomed everyone in attendance.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

Mr. Denis Labossiere, Secretary-Treasurer, noted he had one Personnel item for In-Camera.

Trustee Kruck noted he had one item for In-Camera.

Trustee Sefton noted he had one item for In-Camera.

Mr. Bartlette – Ms. Bambridge
That the agenda be approved as amended.
Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Regular Board Meeting held May 9, 2016 were circulated.

Mr. Kruck – Mr. Bartlette
That the Minutes be approved as circulated.
Carried.

- b) The Minutes of the Special Board Meeting held May 17, 2016 were circulated.

Mr. Bartlette – Mrs. Bowslaugh
That the Minutes be approved as circulated.
Carried.

2.00 GOVERNANCE MATTERS:

2.01 Presentations For Information

2.02 Reports of Committees

- a) Personnel Committee Meeting
The written report of the Personnel Committee meeting held on May 17, 2016 was circulated.

Ms. Bambridge – Mr. Kruck
That the Minutes be received and filed.
Carried.

- b) Facilities & Transportation Committee Meeting
The written report of the Education Committee meeting held on May 17, 2016 was circulated.

Trustee Bartlette asked questions for clarification.

Mr. Kruck – Mr. Murray
That the Report be received and filed.
Carried.

2.03 Delegations and Petitions

2.04 Communications for Action

- a) Ms. Sylvie Konkin, Recording Secretary, CUPE Local 737, May 17, 2016, addressed to Mr. Denis Labossiere, Secretary-Treasurer, requesting permission for Jamie Rose, School Bus Driver/Utility Worker – Maintenance/Transportation to be absent two days per week from his workplace starting September 6, 2016 to June 30, 2017. As President of CUPE Local 737, Mr. Rose will be conducting union business on the days he is booked off. CUPE Local 737 will reimburse the Division for loss of wages, benefits, etc.
Referred Motions.

2.05 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA issues (last meeting of the month)
- From Report of Senior Administration

a) School Reports:

Kirkcaldy School

Ms. Nancy Hamilton, Principal of Kirkcaldy School, provided a presentation to the Board of Trustees. Highlights of Ms. Hamilton's presentation included:

- "Lost at School" by Dr. Ross W. Green, book study
 - "Plan B" with Collaborative Problem Solving (CPS)
 - Three Steps to Plan B: Empathy, Defining the Problem, and the Invitation
- Empower Reading Intervention program
 - Empower reading is not for all students with reading difficulties. It is for the students who have difficulties specifically with decoding, and phonemic and phonological awareness who are identified by an assessment process
 - Data collected for the grades 6-8 program shows that each student in the program has gained from 1 to 3 grade levels in reading after the 100 hours of lessons throughout a year.
 - Classroom teachers report observing improvement in reading skills and comprehension when the student works within the class setting.

Trustee Kruck requested a copy of the "Lost at School" book, which Ms. Hamilton will provide.

Valleyview Centennial School

Ms. Sandy Harrison, Principal of Valleyview Centennial School, provided a presentation to the Board of Trustees. Highlights of Ms. Harrison's presentation included:

- A breakdown of the school's demographic:
 - Population: 160 students
 - First Nations, Metis and Inuit ancestry: 28% declared
 - EAL: 11% of population – 10 languages
- Valleyview School's Vision
- Student Engagement
 - Food for Thought Program
 - Genuis Hour
 - HALEP
 - Sports Club
 - Lighthouse
 - ACTIVE
 - Y-Rev
 - Boys/Girls Club
 - Cultural Activities
- EAL Subject Categories
- Math Subject Categories
- Learning Behaviour

Trustee Sefton thanked the Principals for attending and sharing their school information with the Board.

b) Learning Support Services Presentation:

Ms. Marnie Wilson, Research, Assessment and Evaluation Specialist, made a presentation to the Board of Trustees on the Tell Them From Me (TTFM) Survey Results.

Highlights of Ms. Wilson's presentation included:

- What is Tell Them From Me?
- Use of TTFM Data
- Unique Benefits & Features of TTFM
- Current Year Results (whole-Division)
 - Grades 4-6: 1700 students
 - Grades 7-12: 2900 students
 - Future aspirations
 - Engagement outcomes
 - Social-emotional outcomes
 - Bullying and school safety
- Comparison to Canadian norms
- Note any patterns/changes across the last 3 years

Summary:

- For the majority of TTFM measures, Brandon School Division results are on par with, if not better than, Canadian norms.
- Over the past 3 years, some slight improvements are seen on many measures
- Continued focus on all areas measured by the survey, but specific watch of:
 - sense of belonging
 - anxiety and depression
 - bullying at the elementary level
 - alcohol consumption

Trustee Sumner thanked Ms. Wilson for her presentation and asked if she is able to id or infer best practices in terms of schools where there have been positive trends and looking at what has been implemented in those individual schools. Mr. Greg Malazdrewicz, Assistant Superintendent, responded that it depends on when an activity has come in over a couple of years to see the results.

Trustee Sumner asked about correlating the results with schools where there is the most over-crowding or other demographics to see broader correlation across the schools. Mr. Malazdrewicz indicated this has not yet been looked at.

Trustee Sumner asked if there is a way to drill into the numbers of anxiety and depression to find any information to identify the sources of anxiety and depression. Ms. Wilson indicated there are interesting results when drilling down by gender, grade level and aboriginal status.

Trustee Kruck requested further reports and information. Mr. Gustafson responded that an overview of data will take time to review the information and provide feedback in that area.

Trustee Bowslaugh asked, in regard to bullying, if outside the school means on the way home from school, or outside the schools on the school grounds? Mr. Gustafson will look into this matter further and noted sometimes it is the student's perception. He will request further definition.

Trustee Bartlette asked questions for clarification regarding the graduation rate.

Trustee Kruck requested a copy of Ms. Wilson's presentation.

Trustee Sefton thanked Ms. Wilson for her presentation and her time.

c) Items from Senior Administration Report:

- Crocus Plains Regional Secondary School Off-Site Activity Request (Moncton, NB) – Referred Motions.

- The Diamond Jubilee (1960) Chapter IODE Scholarship – Referred Motions.
- Giving of Notice – Procedures 1017 – Form A - “Research Application Form” – Referred Motions.
- Giving of Notice – Procedures 4049 (C) – “Protocol for Cases of Fifth Disease (Erythema Infectiosum) – Referred Motions.

2.06 Public Inquiries (max. 15 minutes)

2.07 Motions

64/2016 Ms. Bambridge – Mr. Kruck

That the request of CUPE Local 737, that the President of the Association for the 2016-2017 school year, Mr. Jamie Rose, be seconded from the Division for two days per week starting September 6, 2016 to June 30, 2017, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of the secondment.

Carried.

65/2016 Mrs. Bowslaugh – Mr. Bartlette

That the trip involving six (6) female and male design drafting students in grade 12 to make a trip to Moncton, NB from June 3 to June 9, 2016 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

Trustees asked questions for clarification regarding funding.

Carried.

66/2016 Ms. Bambridge - Mr. Bartlette

That the Agreements for establishment of two (2) awards, for a female and a male student graduating from the Neelin High School Off-Campus program to be known as the “The Diamond Jubilee (1960) Chapter IODE Scholarship” in the amount of \$100.00 each for the 2015-2016 school year be approved and the Chairperson and Secretary-Treasurer are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried.

67/2016 Mr. Bartlette – Mr. Sumner

That Procedures 1017 – Form A - “Research Application Form” is hereby rescinded and replaced with updated Procedures 1017 – Form A - “Research Application Form”.

Carried.

68/2016 Mr. Bartlette – Mr. Sumner

That Procedures 4049 (C) – “Protocol for Cases of Fifth Disease (Erythema Infectiosum)” is hereby adopted.

Carried.

69/2016 Mrs. Bowslaugh – Mr. Bartlette

That the appointment of MCM Architects Inc. for the design, tender or RFP, contract administration and construction quality reviews for the Meadows School Foundation Waterproofing project, be approved, subject to approval by the Public Schools Finance Board.

Carried.

70/2016 Mr. Sumner – Mr. Bartlette

That a wheelchair school bus be provided to the Society for Manitobans with Disabilities for their Summer Program from July 4 to August 26, 2016 at the current rates subject to approval by the Supervisor of Transportation and the Manitoba Transport Board.

Carried.

71/2016 Mr. Sumner – Mr. Bartlette

That the low Tender from Master Roofing for the Crocus Plains Kitchen Roof Replacement, as recommended by Agassiz Consulting Group Ltd., subject to the approval by the Public Schools Finance Board be accepted and that the Consultants be authorized to forward the tender to the Public Schools Finance Board for approval.

Trustee Bartlette asked if Master Roofing is a local firm. Mr. Denis Labossiere, Secretary-Treasurer, indicated Master Roofing is not a local firm.

Carried.

2.08 By-Laws

By-Law 4/2016

Mr. Kruck

1st Reading

That By-law 4/2016, being a by-law of the Board of Trustees of the Brandon School Division to regulate the proceedings of the Board of Trustees, for the purpose of amending By-law 3/2014 to make a change under "Section III, 2.00 Governance Matters" by adding New Business after Section 2.05 Business Arising, be now read for the first time.

THE BRANDON SCHOOL DIVISION

BYLAW NO. 4/2016

A By-Law of the Board of Trustees of The Brandon School Division for the purpose of amending By-Law 3/2014, passed to regulate the procedures of the Board of Trustees.

WHEREAS it is deemed necessary to amend Section III, 3.01, 2.00 Governance Matters of By-Law 3/2014 to make changes under "Regular Board Meeting Agenda" of Trustees by adding New Business after section 2.05 Business Arising;

NOW THEREFORE the Board of Trustees in session duly assembled enacts as follows:

2.05 Business Arising

- From Previous Delegations
- From Board Agenda
- MSBA Issues
- From Report of Senior Administration
- New Business

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division, assembled at Brandon, in the Province of Manitoba, this 24th day of May 2016.

SECOND READING: ____ day of ____ 2016

THIRD READING: ____ day of ____ 2016

Chairperson

Secretary-Treasurer

I, _____, Secretary-Treasurer of The Brandon School Division, DO HEREBY CERTIFY THE ABOVE to be a true and correct copy of Bylaw No. 4/2016

Secretary-Treasurer

1.09 Trustee Inquiries

Trustee Kruck asked when the Board would be receiving a report on the anti-bullying initiatives at Alexander School. Mr. Greg Malazdrewicz, Assistant Superintendent, indicated this information will be presented at one of the June Board meetings.

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Mr. Mathew Gustafson and Mr. Greg Malazdrewicz, Assistant Superintendents, provided highlights on the following items from the May 24, 2016 Report of Senior Administration:

- School Visits (April 28 to May 11, 2016)
- Academic Preparedness – Spring Valley Colony School
 - Kindergarten to grade 4 classroom – Daily 5 program
 - Middle years – Writing Process
 - Middle years – approaching or meeting outcomes for numeracy/math.
 - 5 students in senior years next year, which is the most in recent history of the school
- Student Achievements
 - Reading Recovery is taught by the Kindergarten to grade 4 teacher, so the students hear the same language and strategies in both the Reading Recovery program and in the classroom.
 - Grades 7/8 students recently completed a novel study project, which resulted in demonstrated evidence of a significant increase in critical and extended thinking skills from last spring.
- Global Citizenship – George Fitton School
 - Ninety percent (90%) of students will feel a positive sense of belonging or a connection to school.
 - To achieve this benchmark a number of activities and initiatives have been ongoing throughout the year:
 - Breakfast program
 - Walking school bus

- Noon hour intramurals
 - Card Making club
 - Gamers Unite club
 - Glee Club
 - After School Sports
 - Snack Program
 - BSAAP Program
 - Genius Hour
 - Enrichment Clusters
 - Student Leadership Team
 - Youth Revolution
 - Family Fun Night
 - Winter Dinner and Dance
 - Battle of the books
 - Roots of Empathy, MindUp, “Kids in the Know”, Pro-Social Skills Groups
- Student Achievements
 - School Patrols received second place for Brandon School Patrols from CAA Manitoba and Brandon Police Service on May 12, 2016
 - Kids for Saving Earth raised money to save a beaver, an owl and an eagle through the World Wildlife Federation.
 - Students raised \$3,2354.20 for the Heart and Stroke Foundation through Jump Rope for Heart
 - Grades 4-8 students hosted an afternoon dance to raise money in aid of Fort McMurray, Alberta on May 19, 2016
- Health and Wellbeing – Meadows School
 - Winnipeg Jets Truth North Foundation Project 11
 - Support resource document for grades 5 to 8 on the topic of Positive Mental Health.
 - This program has proven to be effective and beneficial for Ms. Banks’s grade 7/8 class.
 - Focus is on positive healthy relationships through self-reflection as well as strategies to deal with every day struggles.
 - Ms. Banks shared the Project 11 program teaching strategies with the other Meadows teachers in her Professional Learning Community.
 - Students were given the opportunity to attend a Winnipeg Jets practice
- Student Achievements
 - March 19, 2016 – Meadows Y Revolution students rode for fellow student “Maddy” in the Westman Cerebral Palsy Stationary Bike Race held at the Towne Centre and raised over \$1,400.00.
 - March 22, 2016 – Meadows Caring Clover Club held their Treasure/Bake Sale to raise funds for the Humane Society and Funds for Furry Friends. These grade 3/4 students raised \$730.00 which was split between the two organizations.
- Academic Preparedness – High School Indigenous Language Course Pilot
Mr. Gustafson provided information on the implementation of this course pilot.
- Administrative and Statistical Information
- EAL Enrolment Update – April 30, 2016

- Community Connections – Milestones Preschool Wellness Fair
 - 336 children, aged 3 & 4, were registered and screened in 5 areas.
 - 36 Preschool Speech-Language referrals were made that day
 - 54 referrals were made to Public Health
 - Families had access to a snack area, informational displays, the Children's Activity Centre, reading area.
 - Success of the Fair relied on the efforts of a large group of volunteers including the Organizing Committee, professional staff who provide the screening services including Public Health Nurses, Occupational Therapists, Speech-Language Pathologists, Audiologists, Dentists, Optometrists, as well as students from Minot State University and Assiniboine Community College. Approximately 40 community volunteers supported the fair also.

Mr. Murray – Ms. Bambridge

That the May 24, 2016 Report of Senior Administration be received and filed.

Trustee Sumner asked questions for clarification regarding the Daily 5 program at Spring Valley Colony School. Mr. Malazdrewicz indicated he will provide a summary of this program for the Trustees.

Trustee Sumner and Trustee Bowslaugh asked questions for clarification regarding the Indigenous Language Course Pilot.

Trustee Bartlette asked if a thank you should be sent from the Division to those involved in the Milestones Preschool Wellness Fair. Trustee Bowslaugh responded that professionals in the community that give up their income for a day are sent an acknowledgement from the committee. The other volunteers are people in the community who are happy to attend and do the work.

Carried.

3.02 Communications for Information

3.03 Announcements

- a) Special Board Meeting – 2:00 p.m., Wednesday, May 25, 2016, Boardroom.
- b) Education Committee Meeting – 10:00 a.m., Thursday, May 26, 2016, Boardroom.
- c) Finance Committee Meeting – 12:00 p.m., Thursday, May 26, 2016, Boardroom.
- d) Brandon School Division Long Service Pin Recognition Evening, 7:00 p.m., Thursday, May 26, 2016, Riverbank Discovery Centre.
- e) Divisional Futures & Community Relations Committee Meeting – 12:00 p.m., Thursday, June 2, 2016, Boardroom.
- f) Friends of Education Fund Committee Meeting – 11:30 a.m., Thursday, June 9, 2016, Conference Room.
- g) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, June 13, 2016, Boardroom.

Mr. Bartlette – Mr. Kruck

That the Board do now resolve into Committee of the Whole In-Camera. (8:39 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports

- a) Trustee Kruck requested information on a student issue.

- Trustee Inquiries

4.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was presented.
- b) Mr. Denis Labossiere, Secretary-Treasurer, provided information on a Personnel matter.

- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

4.04 Board Operations

- Reports

- a) Trustee Sefton provided an update on a Board Operations matter.

- Trustee Inquiries

Mr. Kruck – Mr. Murray

That the Committee of the Whole In-Camera do now resolve into Board.

Carried.

5.00 ADJOURNMENT

Mr. Bartlette – Ms. Bambridge

That the meeting does now adjourn (9:18 p.m.)

Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 2:00 P.M., WEDNESDAY, MAY 25, 2016.

PRESENT:

Dr. L. Ross, Vice-Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mr. G. Kruck, Mr. J. Murray,

Senior Administration: Mr. D. Labossiere, Secretary-Treasurer, Mr. G. Malazdrewicz, Assistant Superintendent, Ms. Becky Switzer, Director of Human Resources.

OTHER ATTENDEES:

Legal Counsel for Brandon School Division, Staff Member and representation for CUPE Local 737, CUPE National and Legal Counsel for CUPE.

REGRETS:

Mr. M. Sefton, Chairperson, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. K. Sumner, Dr. D. M. Michaels, Superintendent/CEO.

Dr. Ross, Vice-Chairperson, was in the Chair.

The Acting Chairperson called the meeting to order at 2:35 p.m. and referred to the Call.

CALL:

The meeting had been called for the purpose of considering the following:

a) Personnel Matter.

Mr. Murray – Ms. Bambridge

That the Board do now resolve into Committee of the Whole In-Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

Trustee Ross, Acting Chairperson, welcomed the attendees to the meeting.

The Secretary-Treasurer, Mr. Denis Labossiere, presented the response from Senior Administration in regards to the Personnel Matter.

Legal Counsel for CUPE Local 737 made a presentation on behalf of the staff member and CUPE Local 737 and CUPE National.

The Staff Member presented additional information to the Board of Trustees.

The Secretary-Treasurer provided a final statement of recommendation in regards to the Personnel matter.

The Acting Chairperson indicated to the staff member and the attendees that a written response will be provided by the Board of Trustees within 5 working days of the Special Board meeting.

The Staff Member and representation from CUPE exited the meeting at 3:15 p.m.

Mr. Murray – Mr. Bartlette

That the Committee of the Whole In-Camera do now resolve into Board.

Carried.

IN BOARD

72/2016 Mr. Murray – Mr. Bartlette

That Confidential #1 and the recommendations therein be approved.

Carried.

Ms. Bambridge – Mr. Bartlette

That the meeting do now adjourn (3:35 p.m.).

Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

Education Committee Minutes

Thursday, May 26, 2016 10:00 a.m.

Boardroom, Administration Office

Present: S. Bambridge (Chairperson), P. Bartlette,
P. Bowslaugh (Alternate).
M. Gustafson.

Regrets: G. Buri.

1. CALL TO ORDER:

The Education Committee Meeting was called to order at 10:01 a.m.

2. APPROVAL OF AGENDA

Trustee Bambridge added one item to the agenda.

The agenda was approved as amended.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes from the Thursday, April 28, 2016 meeting were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A) Memorandum of Understanding – BUAPC & The City of Brandon

The Committee reviewed and discussed the BUAPC Memorandum of Understanding and Commitment of Participation documents. The Committee had no suggested changes and agreed to forward the BUAPC Memorandum of Understanding and Commitment of Understanding documents to the Board.

B) Aboriginal Education Advisory Committee

Trustee Bowslaugh provided background on suggested Policy & Procedures 1022 “Aboriginal Education Advisory Committee” updates and a review of the Aboriginal Education Advisory Committee meeting that took place on May 12, 2016. Trustee Bowslaugh indicated that “Indigenous” was suggested by the Committee instead of Aboriginal, noting that the Manitoba Collaborative Education Blueprint uses Indigenous. The Committee discussed use of the words Native, Aboriginal and Indigenous.

The Committee made some minor changes to the suggested Procedure revisions and will return the information to the Aboriginal Education Advisory Committee for further feedback.

C) École Harrison/French Immersion Kindergarten Registration - review

The Education Committee discussed and reviewed the French Immersion Kindergarten Registration Summary presented to the Board earlier by Mr. Mathew Gustafson, Assistant Superintendent. The Committee felt that at this point they would like to continue this process for next year. After that time, the potential of a survey was discussed. Suggestion was made to ask Principals of the three French

Immersion schools for any feedback they received from parents involved in the Kindergarten registration process.

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) Sub-Committee Reports

Aboriginal Education Advisory Committee

Discussed under 4. B).

Brandon Community Drug and Alcohol Coalition

May 12, 2016 – Meeting was cancelled.

Friends of Education Fund

N/A

6. OPERATIONS INFORMATION

Additional Agenda Items

Community Focus Groups

Trustee Bambridge indicated that she had requested further information from Trustee Kruck regarding the series of focus groups he would like to set up. She advised that Trustee Kruck has an alternate plan in mind for his request.

7. NEXT REGULAR MEETING: Thursday, June 23, 2016, 10:00 a.m., Boardroom.

The meeting adjourned at 11:03 a.m.

Respectfully submitted,

S. Bambridge, Chair

P. Bartlette

G. Buri

P. Bowslaugh (Alternate)

Memorandum of Understanding

Between

Brandon Urban Aboriginal Peoples' Council (BUAPC)

And

The City of Brandon (City)

This Memorandum of Understanding (MOU) establishes the commitment between BUAPC and the City (collectively, the Parties) to promote Aboriginal education, employment, and business inclusion within the community.

Background

BUAPC was created by City By-law 6988 in 2010 to establish ongoing community dialogue with respect to matters relevant to individuals within the Urban Aboriginal community.

Purpose

This MOU will confirm the commitment of the Parties to establish and participate in programs designed for the purpose of enhancing education, employment opportunities, and business inclusion for Urban Aboriginal participants.

This purpose will be accomplished by undertaking the following goals and objectives:

GOAL 1: Development and implementation of the Aboriginal Economic Strategic Plan

- OUTCOMES:
- a. Improved education
 - b. Improved labour market participation
 - c. Improved availability of business initiatives

GOAL 2: Identification of barriers and challenges facing Urban Aboriginal peoples in the fields of education and employment.

- OUTCOMES:
- a. Establishment of long-term collaborative actions aimed to positively address existing education and employment gaps

This MOU does not limit the capacity of the Parties to move forward on initiatives in the interim.

Commitment

BUAPC members, through a joint Commitment of Participation letter, and the City have formally adopted a shared commitment to working together to improve gaps currently experienced in education and employment outcomes for the Brandon Urban Aboriginal community. The Parties further commit to continue building on successful initiatives.

Reporting

The Aboriginal Community Coordinator ("Coordinator") will maintain records of those businesses and Urban Aboriginal peoples who participate in the programs. Information will be provided to BUAPC and the City on a semi-annual basis. Informal interim communications may

be provided where the Coordinator determines that considerable activities are being undertaken to which sharing of information would be beneficial.

It is the intention for a comprehensive report to be presented to BUAPC and City Council respectively at the conclusion of this MOU in order to review for the Parties the progress achieved in reaching the stated goals and outcomes.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from each of the Parties. This MOU shall become effective upon signature by the authorized officials from the Parties and will remain in effect until May 31, 2018. Additional partners may be invited to participate in the MOU at any time, upon mutual consent of the Parties.

It is anticipated at that time that a recommendation will be brought forward to renew the MOU for one additional year at which time an updated comprehensive report will be provided to the new BUAPC and City Council members as established following the 2018 municipal election.

At the expiration of that renewed MOU, with the new BUAPC and City Council members familiarized with the program, a recommendation will be brought forward to establish a new MOU for a 3-year term with new progressive goals and objectives being established.

At that time the parties will give consideration to renewal of their respective commitments, and engaging additional partners, through a subsequent Memorandum of Understanding.

Contact Information of Authorized Officials

Brandon Urban Aboriginal Peoples' Council

Jason Gobeil
Aboriginal Community Coordinator
410 – 9th Street
Brandon, Manitoba R7A 6A2
Phone: 204-729-
Fax:
j.gobeil@brandon.ca

The City of Brandon

Heather Ewasiuk
City Clerk
410 – 9th Street
Brandon, Manitoba R7A 6A2
Phone: 204-729-2206
Fax: 204-729-8244
h.ewasiuk@brandon.ca

Jason Gobeil
Aboriginal Community Coordinator
Brandon Urban Aboriginal Peoples' Council

Heather Ewasiuk
City Clerk
The City of Brandon

Date: _____

Date: _____

Commitment of Participation

The Brandon Urban Aboriginal Peoples’ Council (BUAPC) and the City of Brandon (City) are desirous of entering into a Memorandum of Understanding (MOU) with respect to establishing and participating in programs designed for the purpose of enhancing education, employment opportunities, and business inclusion for Urban Aboriginal participants. A copy of the proposed MOU is attached for reference.

BUAPC members (individually a Participant), through this joint Commitment of Participation, are representing that their respective group has been provided with information respecting the MOU and have independently adopted a shared commitment to working together to improve gaps currently experienced in education and employment outcomes for the Brandon Urban Aboriginal community. The Participants further commit to working together to continue building on successful initiatives.

Each Participant, by signing below, is confirming the acceptance of the MOU by their group and is committing their group to the purpose and outcomes of the MOU.

Signature / Print Name	Date
Brandon Friendship Center: _____	_____
Manitoba Metis Federation: _____	_____
Dakota Ojibway Tribal Council: _____	_____
Prairie Mountain Health: _____	_____
Brandon School Division: _____	_____
Assiniboine Community College: _____	_____
Brandon University: _____	_____
Citizen at large: _____	_____
Citizen at large: _____	_____
Citizen at large: _____	_____
Citizen at large: _____	_____



BRANDON SCHOOL DIVISION

Finance Committee Minutes

Tuesday, May 26, 2016, 12:00 p.m.
Boardroom, Administration Office

Present: K. Sumner (Chair), M. Sefton, P. Bowslaugh (Alternate)
G. Malazdrewicz, D. Labossiere, E. Jamora
Regrets: L. Ross, D. Michaels

1. CALL TO ORDER:

The Finance Committee Meeting was called to order at 12:10 p.m. by Committee Chair Kevan Sumner.

2. APPROVAL OF AGENDA

Mr. Denis Labossiere, Secretary-Treasurer, added an additional Tender/Quotation Summary document under Operations Information.

The Finance Committee Agenda was approved as amended.

3. REVIEW OF COMMITTEE MINUTES

The Minutes of the Committee meeting held May 3, 2016 were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A) Janitorial Service – Vincent Massey High School

Mr. Denis Labossiere, Secretary-Treasurer, reviewed the Janitorial Service Tender results for Vincent Massey High School.

The Secretary-Treasurer presented and reviewed the total staff and contract costs for janitorial services at Vincent Massey High School based on current staff allocations and tender results for contract cleaning.

The Secretary-Treasurer also reviewed the total staff, supplies and equipment costs of implementing the Coquitlam Formula at Vincent Massey High School using CUPE staff members. He noted that an additional 5 FTE staff would be required but that the overall costs would be within budget.

Trustees asked questions for clarification and discussed how the proposed changes would impact Vincent Massey High School. The Committee agreed to recommend hiring CUPE staff members for janitorial services at Vincent Massey High School effective July 1, 2016.

Recommendation:

That the 2016-2017 budgeted funds allocated for Contract Cleaning at Vincent Massey High School be reallocated to purchase equipment, supplies and to hire necessary CUPE employees for janitorial services at Vincent Massey High School.

5. **OTHER COMMITTEE GOVERNANCE GOAL ITEMS**

A) **March Audit/Public Sector Compensation Disclosure**

The March Audit report was reviewed, discussed and accepted.

The Public Sector Compensation Disclosure Report for 2015 was reviewed and accepted.

B) **Confirm Payments of Account (April)**

The payments of account for the month of April were reviewed with Trustees asking questions for clarification. The reports were accepted as circulated.

C) **Review Monthly Reports (April)**

The Secretary-Treasurer reviewed the monthly reports for the month of April. The reports were accepted as circulated.

D) **In-Camera Discussion**

Mr. Labossiere provided information and answered Trustee questions.

6. **OPERATIONS INFORMATION**

A) **Tenders Under \$50,000**

Two (2) Tender/Quotation Summary documents for Tenders less than \$50,000 were reviewed and discussed.

7. **NEXT REGULAR MEETING: Thursday, June 23, 2016, 12:00 p.m., Boardroom.**

The meeting adjourned at 1:48 p.m.

Respectfully submitted,

K. Sumner (Chairperson)

L. Ross

M. Sefton

P. Bowslaugh (Alternate)



BRANDON SCHOOL DIVISION

Divisional Futures & Community Relations Committee Minutes

Thursday, June 2, 2016 - 12:00 p.m.

Boardroom, Administration Office

Present: K. Sumner (Acting Chair), L. Ross, M. Sefton
M. Gustafson, Assistant Superintendent

Regrets: P. Bowslaugh (Chair)

1. CALL TO ORDER

The Divisional Futures & Community Relations Committee Meeting was called to order at 12:14 p.m. by Acting Chair Kevan Sumner.

2. APPROVAL OF AGENDA

The agenda was approved as circulated.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of February 4, 2016 and notes from the School Visits to the following schools were received as information:

- Crocus Plains Regional Secondary School – March 3, 2016
- Vincent Massey High School – March 10, 2016
- Riverheights School – April 14, 2016
- Neelin Off-Campus and Upper Deck – April 25, 2016

The Committee reviewed and discussed the notes from the school visits. Trustee Sefton indicated that several of the items the students noted should be referred to Senior Administration. Mr. Gustafson indicated that the operational pieces will be forwarded to the schools. He will ensure that the Principals of the schools visited receive a copy of the notes from the visit.

4. COMMITTEE GOVERNANCE GOAL ITEMS

5. OTHER COMMITTEE GOVERNANCE MATTERS

Teacher Liaison Committee

The Teacher Liaison Committee minutes of March 9 and May 17, 2016 were reviewed.

The Committee discussed changing which Board committee the Teacher Liaison Committee reports to.

Parent Guardian Division Advisory Committee

The Parent Guardian Division Advisory Committee minutes of April 20, 2016 were reviewed. The Committee discussed the suggestion of having Trustees attend the first Parent Council meetings of the year and provide them with information on the Parent Guardian Division Advisory Committee.

6. OPERATIONS INFORMATION

The meeting adjourned at 12:35 p.m.

Respectfully submitted,

P. Bowslaugh, Chair

K. Sumner

M. Sefton

L. Ross (Alternate)



Waverly Park School

Ride the Wave to Success



www.bsd.ca

June 8, 2016

Appendix 'A'

TO: Board of Trustees

From: Mr. Rick Stallard, Principal, Waverly Park School

Re: Policy 1009 – Time Capsule

Mr. Sefton (Chairperson - Board of Trustees),

In accordance with Policy 1009, Time Capsule, Item 4; please accept this letter as a request of approval by the Board of Trustees in allowing Waverly Park School and Administration to open the Time Capsule created and stored within the structure of the school 25 years ago.

Our date of celebration for this event is to occur September 22, 2016 in Waverly Park School beginning with an Assembly. A come and go tea is scheduled after the assembly, to be followed by our annual Open House. The Time Capsule will need to be opened prior to this date, so that can be presented and displayed for the events taking place on September 22, 2016.

Along with the request of approval for the opening of the Time Capsule, we would like to invite and welcome the Board of Trustees to this joyous event.

Thank you for your attention to this matter and look forward to hearing back from the Board of Trustees.

Yours, in education,

Mr. Rick Stallard, Principal

Waverly Park School



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

June 13, 2016

A. Business Arising for Board Action

- I. Presentations
- II. Human Resources
- III. Secretary-Treasurer
- IV. Superintendent of Schools
- V. Senior Administration Response to Trustee Inquiries

B. Administrative Information

- I. Human Resources
 - 1. Personnel Report 1
- II. Secretary-Treasurer
- III. Superintendent of Schools
 - 1. School Visits (May 12 to June 2, 2016) 1
 - 2. School Information – Implementation of Strategic Plan 2014-2017
 - A. Academic Preparedness
 - Academic Preparedness at Valleyview Centennial School..... 1
 - B. Global Citizenship
 - Global Citizenship at Green Acres School 3

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“Accepting the Challenge”

C. Health and Wellbeing	
• Health and Wellbeing at École secondaire Neelin High School	4
3. Divisional Initiatives	
A. Academic Preparedness	
• Manitoba Band Association – Honour Band	6
4. Administrative and Statistical Information	
• Suspensions.....	7

This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.

Denis Labossiere, CPA, CGA
Secretary-Treasurer

A. Business Arising for Board Action

I. PRESENTATIONS

II. HUMAN RESOURCES

III. SECRETARY-TREASURER

IV. SUPERINTENDENT OF SCHOOLS

V. SENIOR ADMINISTRATION RESPONSE TO TRUSTEE INQUIRIES

B. Administrative Information

I. HUMAN RESOURCES

1. PERSONNEL REPORT

For Information..... B. Switzer

Included in the agenda package as Confidential #1 is the Personnel Report, a listing of resignations and employment approved by the Superintendent of Schools and Secretary-Treasurer since the last meeting.

II. SECRETARY-TREASURER

III. SUPERINTENDENT OF SCHOOLS

1. *SCHOOL VISITS (MAY 12 TO JUNE 1, 2016)*

School Visit

The following school visit was undertaken by Assistant Superintendent Malazdrewicz during this reporting period:

- May 24, 2016 – ARYP (At Risk Youth Program)

2. *SCHOOL INFORMATION – IMPLEMENTATION OF STRATEGIC PLAN 2014-2017*

A. ACADEMIC PREPAREDNESS

ACADEMIC PREPAREDNESS AT VALLEYVIEW CENTENNIAL SCHOOL

Report prepared by Ms. Sandy Harrison, Principal, Valleyview Centennial School

Literacy:

Goal: By 2017, eighty percent (80%) of all Brandon School Division students will be meeting grade-level expectations in the core literacy competencies.

Guided Reading:

Valleyview Centennial School has a common literacy block for our grade partners, the literacy block is for one hour and the support teachers provide push in intervention. The students receive a twenty to thirty (20 to 30) minute guided reading lesson daily and complete a variety of literacy activities. A Fountas and Pinnell Benchmark Assessment is given in the fall and then again in the spring.

Empower Reading Program:

Six (6) students received the Empower program. The students have an hour long Empower lesson focusing on decoding. A Fountas and Pinnell Benchmark Assessment is given in the fall and then again in late spring. The results range from a growth of a minimum of four (4) reading levels to a high of nine (9). The students focus on decoding and comprehension. At the conclusion of the program the Empower teacher helps transition this new knowledge into regular classroom expectations.

Numeracy:

Goal: By 2017, eighty percent (80%) of all Brandon School Division students will be meeting grade-level expectations in the core numeracy competencies.

Kindergarten Data:

Eight (8) areas are tracked on the continuum, seven (7) of them are at eighty percent (80%) or higher at March reporting time.

Knowledge and Understanding March Report Card Data - Grades 1 to 6:

Category	Grade	4	3	2	1	ND	IN
Math Knowledge and Understanding	G1-6	16	90	32	0	0	0
		12%	65%	23%	0%	0%	0%
	1	8	15	7	0	0	0
		27%	50%	23%	0%	0%	0%
	2	3	11	4	0	0	0
		17%	61%	22%	0%	0%	0%
	3	0	15	5	0	0	0
		0%	75%	25%	0%	0%	0%
	4	0	20	0	0	0	0
		0%	100%	0%	0%	0%	0%
	5	1	12	10	0	0	0
		4%	52%	43%	0%	0%	0%
	6	4	17	6	0	0	0
		15%	63%	22%	0%	0%	0%

B. GLOBAL CITIZENSHIP

GLOBAL CITIZENSHIP AT GREEN ACRES SCHOOL

Report prepared by Mr. Jaime Lombaert, Principal, Green Acres School

Green Acres School has completed three (3) sessions of Enrichment Clusters for the 2016-2017 school year. Enrichment clusters are when students are grouped according to similar interests, working together in a specifically designated time block to produce a product, performance, or targeted service for an appropriate audience. The Green Acres School HALEP (High Ability Learner Enrichment Program) program identifies, develops, and supports the gifts and talents of all students through a broad range of engaging opportunities and experiences. Some of this year's enrichment clusters included: news casting, glee club, video game creation, and a variety of outdoor physical activities.

In addition, Green Acres School started up Genius Hour in several classrooms this year. Genius Hour allows students to explore their own passions and encourages creativity in the classroom. It provides students a choice in what they learn, how they learn, and finally how they present their learning during a set period of time during school. Some of the student-initiated projects generated from Genius Hour included: making and serving Chinese food, choreographing and performing a dance routine, and creating a hand-carved wood buffalo.

On June 1, 2016, students from grades 2 to 5 enjoyed a fantastic cultural experience at the Brandon School Division Powwow at École New Era School. A big thanks to Green Acres School BSSAP (Building Student Success with Aboriginal Parents) worker, Kari Gaudry, for helping plan the event.

Our Youth Revolution team was also active on the Global Citizenship front. The Green Acres YR team was a common participant in several divisional YR events, attended We Day in Winnipeg, collected items to sponsor a Syrian refugee family in Brandon, made two volunteer visits to Helping Hands Soup Kitchen, and hosted a number of positive school initiatives throughout the year.

In May, Mrs. Dickey's grade 5 class held a sundae fundraiser and donated \$447 to the Canadian Red Cross for Fort McMurray Fire Relief.

Thomas Meier, a fifth grade student at Green Acres School, received the first-ever Manitoba Public Insurance Best Captain Award this year. The best captain award recognizes the strong leadership skills and dedication needed to assist patrol teams. Thomas accepts the huge responsibility to ensure fellow students are safe while crossing roadways on their way to and from school. School patrollers make a positive difference in our communities. Congratulations Thomas!

Below is a link to a newscast video on Global Citizenship from Green Acres School.
<https://www.bsd.ca/schools/greenacres/news/pages/mediacluster.aspx>

C. HEALTH AND WELLBEING

HEALTH AND WELLBEING AT ÉCOLE SECONDAIRE NEELIN HIGH SCHOOL

Report prepared by Mr. Michael Adamski, Principal, École secondaire Neelin High School

Neelin Breakfast Club:

The Neelin Breakfast Club began in February 2015 and continues to operate every morning from 8:10 a.m. to 9:00 a.m. to catch the early birds and also the students who are running late and may have missed or skipped breakfast. The program's goal is to be inclusive, whereby we operate in the main front entrance of the school allowing all students access to the program, and only healthy food choices are available.

Breakfast is served as a "grab and go" operation where students can choose yogurt, milk and/or a fruit option every day. Once a week we serve either banana bread, bannock or granola type bars. In October 2015 our school team also decided to serve fresh fruit out of the front office throughout the day in order to provide added nourishment to students for their entire school day.

Fifty-five (55) students per day usually stop by and pick up food items each morning. Some students take one item but we will often have a number of students that are hungry and take one of each food item made available. During the day we may have about thirty (30) students who take some fresh fruit from the front office. As a school team, we are aware of those students who are in need and make sure they feel supported to take enough to meet their daily basic nutritional needs.

This year, our breakfast program received a \$5,700 grant from the Child Nutrition Council of Manitoba, an additional \$1,000 grant from Healthy Schools Manitoba and \$600 in private donations. As a community connection, our breakfast club is now receiving a ten percent (10%) discount from Sobey's. This allows our program to reduce our purchasing costs on the fresh food items.

The Neelin Breakfast Club not only provides nutrition for students to support their learning but also provides a place of support and community, where students and staff gather to share stories and connect with each other before the school day starts. It's an incredibly positive atmosphere that allows students a place to gather, where they feel at ease and allowed to interact and make new connections with other student and staff alike.

Bullying Report – Students and Staff

At École secondaire Neelin High School, our entire team works incredibly hard at providing a safe and secure learning environment for our entire student population. Our annual school start up includes an opportunity for school administration to meet with the entire student population through individual grade group meetings. As part of this presentation, the topic of respect is addressed; respect for their individual self, for others and for the building in general. This message is also

reiterated through our start of school home room presentations whereby each home room teacher will revisit the school's code of conduct. This homeroom presentation is managed twice a year, once each semester as part of the start up to the new semester.

We pride ourselves as a student management team and as a professional staff to address each student incident connected to bullying matters, no matter how small or how big. This consistency leads to maintaining a positive and safe environment throughout the entire school year. As the principal of École secondaire Neelin High School, I would like to share as part of this brief summary on bullying a note of thanks I received from a parent of one of our students that will be graduating later this month. A portion of her note of appreciation to me reads as follows: *"In this day and age of bullying among students, as parents that was our greatest fear for our daughter entering into high school. Our daughter struggles with anxiety and we are thankful she did not experience any bullying issues at Neelin throughout her entire four years."*

As a school team, we are always looking for ways to support our students and to limit their absences from school connected with suspension as a result of choices made. This year members of our school team attended a 2-day workshop in February facilitated by Mr. Bruce Schenk of the International Institute of Restorative Practice (IIRP – Canada). As a school team, we are already implementing some of the measures garnered from this workshop as part of the suspension re-entry process with our students.

In this age of social media, cyberbullying is a common form of bullying that requires an extra level of investigation with students and also providing the support back to students and their families. As a school team, along with the rest of society, this becomes and continues to be a learning process for us as we move forward on this complex topic. The assistance of our School Resource Office (SRO) and the Brandon Police Service continues to be an excellent partnership as we work through these individual matters with students and families. Providing one-to-one meeting support and conducting presentations with students and staff as proven to be most valuable. This year Constable Dave Scott presented the BPS Integrated Child Exploitation (ICE) presentation at a January staff meeting and also at this year's BYTE conference in February. The information received from this presentation by staff indirectly made it back to individual classrooms as teachers find the "teachable moments" on this topic each and every day.

The topic of Bullying is one that we continue to take seriously at École secondaire Neelin High School and will never be satisfied that we have reached or solved the matter—we will work hard at it though.

Student Achievements

École secondaire Neelin High School students once again participated in the annual Neighbourhood Clean-up Campaign on May 16, 2016. The total mass of garbage collected from around the neighbourhood of our school was close to two hundred twenty kilograms (220 kg).

École secondaire Neelin High School students and staff participated in the annual Physio First Food Drive in support of the Samaritan House. This year our students helped to collect nine thousand three hundred fifty three (9353) pounds of food on May 28, 2016.

3. DIVISIONAL INITIATIVES

A. ACADEMIC PREPAREDNESS

MANITOBA BAND ASSOCIATION – HONOUR BAND

Report prepared by Mr. Mathew Gustafson, Assistant Superintendent

The Manitoba Band Association's annual provincial honour band program (established 1976) provides an opportunity for outstanding junior, intermediate and senior instrumentalists to gather for an enriching and inspiring three-day concert band experience. Manitoba students are eligible to audition for Manitoba's Honour Concert Bands. Students are selected on the strength of their recorded audition.

The Brandon School Division was well represented this past May at the Manitoba Band Association's Junior and Intermediate Honour Bands in Winnipeg. Nine (9) members of Brandon Middle Years Wind Ensemble (an extra-curricular group that rehearses on Wednesday evenings at Earl Oxford under the direction of Erin Dodds and Graydon Cramer) successfully auditioned in March to earn the opportunity. Six (6) grade 8 students (Junior) and three (3) grade 9 students (intermediate) from many schools across Brandon took the stage on Saturday, May 7, 2016 in Winnipeg to perform a concert alongside some of the top young musicians from schools throughout the province. This year saw a record number of Brandon students from this age level make the band. The audition process is highly competitive in Manitoba, a province that is known nationally and internationally for its strength in concert band and music education. It is especially challenging for students from Brandon who are up against many students from other areas with more experience that start band in grade 6 or even grade 5.

Junior Members: Shashvat Varma (Riverheights School), Janis Kim (École New Era School), Taylor Reimer (Kirkcaldy Heights School), Sabrina Ricker (École New Era School), Emily Chastko (Riverheights School), Jessica Old (Betty Gibson School)

Intermediate Members: Shaelyn Gustafson (Vincent Massey High School), Leila Robinson (École secondaire Neelin High School), Rory Nicol (Crocus Plains Regional Secondary School)

Robert Payne, President of Manitoba Band Association has expressed his congratulations to Brandon School Division and staff for the quality of music education and support for students participating in enrichment experiences.

4. ADMINISTRATIVE AND STATISTICAL INFORMATION

SUSPENSIONS

<u>SCHOOL</u>	<u>NO./STUDENTS</u>	<u>NO./DAYS</u>	<u>REASON</u>
Crocus Plains	3 total	3 – 5 day	Drug and Alcohol Policy
King George	1 total	1 – 3 day	Unacceptable Behaviour
Meadows	1 total	1 – 3 day	Assaultive Behaviour
Neelin	7 total	5 – 4 day 1 – 5 day 1 – 7 day	Cyberbullying Unacceptable Behaviour Cyberbullying
Vincent Massey	3 total	2 – 5 day 1 – 20 day	Assaultive Behaviour Assaultive Behaviour